

Building and Needs Assessment Committee

Minutes of Meeting held at Town Hall
28 August 2006

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Present: George Moe (Chairman)
Drew Brown
David W. Rego

Absent: Tom Flynn

The Chairman called to meeting to order at 4.30 pm. Also present were the Project Manager and the Fire Chief with members of his staff.

The meeting engaged in a preliminary exchange of views on the siting of the new building on the lot, on the number of bays to be included, and on office space. The Committee had before it a list of building needs as seen by the Fire Department together with a sketch plan that incorporated these needs. It was agreed that the Fire Department would draw up a more specific list of needs identifying each need in terms of square footage.

Some doubts were expressed about the practicality of the time schedule that had been drawn up. The schedule was not to be regarded as binding.

It was agreed that a first meeting with the architects should take place on 5th September.

The meeting was adjourned at 6.30pm


Secretary: